

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Student Services
POLICY/PROCEDURE: Student Activities
DATE: March 1, 1993
REVISION(s): 12/19/94

NUMBER: 5.63

General

It is the philosophy of the College that co-curricular activities complement the academic program of the institution. Students are encouraged to participate in student activities when such participation is consistent with sound educational practices.

All organizations must operate under the policies and procedures as set forth for the College by the Board of Trustees. No organizations will be permitted to function in College facilities or be sanctioned by the College without the approval of the administration and the Student Government Association. All approved organizations must be open to all eligible candidates for membership. Each organization must make available to the Student Senate all records of officers, membership, and financial transactions of the group.

When any student organization wishes to provide a program on a sustained basis and use College facilities or be sanctioned by the College, registration of the group is required. Information on registration procedures may be obtained through the Office of Student Services.

Procedure

1. Name of organization.
2. Statement of goals, purposes and activities of the organization.
3. List of official representatives of the organization.
4. A statement that the organization agrees with the College mission statement and affirmative action policy.

In order to keep the organization current, it must renew its registration no later than October 1 of the current school year. Should renewal not occur, all privileges extended to the organization by the College shall be withdrawn.

AUTHENTICATION (Signature):

COPP

President

12/19/94
(Date)

5.63