

**POLICIES AND PROCEDURES
OUACHITA TECHNICAL COLLEGE**

SUBJECT AREA: Personnel Policies and Procedures

POLICY/PROCEDURE: Notice to Campus About Presence of Registered Sex Offenders

DATE: November 28, 2006

NUMBER: 5.53

REVISION(S):

Ouachita Technical College strives to provide a safe environment for its students, faculty, and staff. To increase the safety and welfare of the campus, Ouachita Technical College seeks to provide timely and appropriate notification of the presence of registered sex offenders in the college community. This notification will be in accordance with current and applicable state laws (*Arkansas Annotated Code 12-12-913*) and be in such a manner that increases safety without creating excessive anxiety among the campus constituencies.

Sexual offenders who are students, employees, or people who carry on a vocation with Ouachita Technical College are required not only to register with local law enforcement agencies within the campus jurisdiction but also with the Vice President of Finance and Administration. Pursuant to state and federal laws, Ouachita Technical College is authorized to make information regarding sex offenders available to the campus community.

Upon receiving notification from a registered sex offender or from a law enforcement agency having jurisdiction of the presence of a sexual offender on the campus, the college is required to take necessary and appropriate steps under applicable state laws to inform members of the campus community. Before notification of any sex offender, the Vice President of Finance and Administration will contact the appropriate law enforcement agency, the Hot Spring County Sheriff's Department (HSCSD) in most cases, and obtain information to guide the notification process. Notification will be directed by the Vice President of Finance and Administration, or designee and based on risk assessment information provided by the State.

Level I (Low Risk)

Individuals with no prior history of sexually acting out, and no strong antisocial tendencies, sexual compulsions, or psychological factors impairing judgment.

Level II (Moderate Risk)

Individuals with limited or circumscribed prior history of sexual acting out, possess some antisocial personality characteristics, predatory tendencies, or deviate sexual interest or behavior patterns that increase the general level of risk these offenders pose. They may have mild or well-controlled mental disorders, and/or developmental disabilities.

Level III (High Risk)

Individuals usually have histories of repeat sexual offending, and/or strong antisocial, violent or predatory personality traits. Sexual compulsions are likely to be present, but may be kept under control when relapse prevention plans are followed and treatment is continued. The offense patterns of these individuals reflect a relatively high probability of re-offense and/or a risk of substantial injury to victims should re-offense occur.

Level IV (Sexually Violent Predator)

Individuals with impaired judgment or control who have sexual or violent compulsions that they lack the ability to control. This may be due to pedophilia or other disorder of sexual attraction, mental illness or personality disorder that distorts thinking, interferes with behavioral control, and predisposes the person to acts of predatory sexual violence.

The Campus Sex Crimes Prevention Act designates certain information concerning a registered sex offender as public information and therefore amends and supersedes the Family Educational Rights and Privacy Act (FERPA) and other federal and state laws that previously prohibited the disclosure of such personal information. Personal information of a registered sex offender that may be in a student's academic or personnel file is not subject to release under the Freedom of Information Act (FOIA).

The Vice President of Finance and Administration will maintain records on all registered sex offenders covered under this policy. The College is prohibited from having in its employ any level of sex offender in a faculty position or other position that may have contact with students. Any time there is a presence of a student who is a Level III or Level IV sex offender on campus, the Vice President of Finance and Administration will notify OTC employees and students through normal electronic campus information procedures, Email, of the presence of the person and the availability of additional information, if any, about the person(s) in the office of the Vice President of Finance and Administration.

The Federal Campus Sex Crimes Prevention Act requires institutions of higher education to advise the campus community where information concerning registered sex offenders may be obtained. Sexual offender information and registration in this county is monitored by the HSCSD. The best source of information about sex offenders in Arkansas is posted on the Internet web site of the Arkansas Crime Information Center (ACIC.org). Information regarding any and all registered sex offenders on the campus of Ouachita Technical College may be obtained from the following office:

Ouachita Technical College
Attn: Dr. Roger Coomer
Vice President of Finance and Administration
One College Circle
Malvern, AR 72104

(501)337-5000 x 1120
rcoomer@otcweb.edu

AUTHENTICATION (Signature):	COPP
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President	(Date)
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