

**POLICIES AND PROCEDURES  
OUACHITA TECHNICAL COLLEGE**

**SUBJECT AREA: Finance and Administration**

**POLICY/PROCEDURE: Facilities - General**

**DATE: March 1, 1993**

**NUMBER: 3.30**

**REVISION(S):**

It shall be the policy of the College to provide adequate facilities for delivery of its educational programs. To further this philosophy it is necessary to maintain a focal point where information pertaining to facilities, property, and equipment will be readily available to assist in decision-making regarding this area of responsibility. Data shall include, but not be limited to, acquisition, disposal, transfer, utilization, inventory, and safety, and be under the direction of the Vice President of Finance and Administration.

AUTHENTICATION (Signature):

COPP

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President

3/1/93  
(Date)

**3.30**