

College of the Ouachitas

# Annual Campus Security Report

“Jeanne Clery Act”

2011



One College Circle-Malvern, Arkansas

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## **To The Campus Community**

The college has been fortunate in not experiencing excessive criminal activity on campus. However, students, faculty and staff should exercise reasonable care to avoid becoming a victim of crime. There is always the possibility of a criminal act against a member of the college community despite the best efforts of the administrative and safety staff. It is the responsibility of everyone on campus to be aware of your surroundings and report all suspicious behavior to the information desk or directly to a staff member. The safest environment can only be achieved through the cooperative efforts of students, faculty and staff working together.

This report covers the safety and security policies, procedures and services on the college campus. It also contains campus crime statistics for calendar year 2010. The report also includes the Campus Sex Crimes Prevention Act Notification.

If you have any questions, recommendations or concerns about this report or the safety of the campus in general, please call the Vice President of Information Technology and Chief Security Officer at 501.332.0252.

## **Introduction**

The Chief Security Officer, in conjunction with local law enforcement and other college departments, prepares and distributes this annual Campus Safety Report. This report is published and released by October 1<sup>st</sup> of each year. The college's final crime statistics are compiled using crime definitions found in the FBI Uniform Crime Reporting Handbook. These statistics for the three most recent calendar years include crimes that occurred on campus and on public property (all public property, including thoroughfares, streets, sidewalks and parking facilities, that are within the campus or immediately adjacent to and accessible from the campus) that are reported to a campus security authority, as defined in the Act, or to local police agencies.

This report is available in hard copy upon request during normal business hours at the office of Student Affairs or on the web at [http://www.coto.edu/campus-info/campus\\_security.asp](http://www.coto.edu/campus-info/campus_security.asp).

## **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**

The "Clery Act" is named in memory of 19 year old university freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986.

Jeanne's parents, Connie and Howard, discovered that students had not been told about 38 violent crimes on their daughter's campus in the three years before her murder. They joined with other campus crime victims and persuaded Congress to enact this law, which was originally known as the "Crime Awareness and Campus Security Act of 1990."

The law was amended in 1992 to add a requirement that schools afford the victims of campus sexual assault certain basic rights, and was amended again in 1998 to expand the reporting requirements. The 1998 amendments also formally named the law in memory of Jeanne Clery.

Subsequent amendments in 2000 and 2008 added provisions dealing with registered sex offender notification and campus emergency response, respectively. The 2008 amendments also added a provision to protect crime victims, "whistleblowers", and others from retaliation.

## **Campus Safety and Security Department**

The Vice President of Information Technology has been designated Chief Security Officer by the President. This position oversees the safety and security programs of the college. The campus safety and security department operates from the information desk in the main building on campus with an administrative office located at the main entrance. The department is staffed by one full time employee and several part time employees. The primary mission of the department is to ensure a safe and healthy environment and compliments the educational mission of the college.

The campus safety and security department has the authority to ask persons for identification and determine whether individuals have lawful business at the college. Safety and security officers have the authority to issue parking warning citations. Repeated parking violations could result in local authorities issuing citations that include municipal fines. Safety and security officers do not possess arrest power. Criminal incidents are referred to the local police who have jurisdiction on the campus. The safety and security department maintains a professional working relationship with the Malvern Police Department and the Hot Spring County Sheriff's Department. All crime victims and witnesses are strongly encouraged to immediately report the crime to campus authorities and the appropriate police agency. Prompt reporting will assure timely warning notices on-campus and timely disclosure of crime statistics.

## **Reporting Crime and Other Emergencies on Campus**

Students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the campus safety and security department in a timely manner. To report a crime or non-emergency incident on the campus, call the information desk at extension 1100 or direct at 501.337.5000.

Alternative methods of reporting include contacting the campus safety and security department at extension 1117 (501.332.0217), the Chief Security Officer at extension 1152 (501.332.0252), or any member of administration. *See additional numbers of importance at the end of this report for a complete list.*

In any emergency, dial 9-911 to contact 911 emergency services directly. It is necessary to dial 9 before dialing 911 on campus to reach an outside line. After completing the 911 call, immediately contact the safety and security department at the information desk to report that 911 services have been called.

### **Timely Warnings**

In the event that a situation arises, either on or off campus, that, in the judgment of the President or his designee, constitutes an ongoing or continuing threat, a campus wide alert will be issued via our emergency notification system, SchoolCast. The warning will be issued to all students, faculty, staff, and posted to the college web site. Depending on the methods selected by the user, these alerts could be in the form of emails, text messages and telephone calls.

The college will, without delay, and taking into account the safety of the college community, determine the content of the notification and initiate the notifications system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist the victim or to contain, respond to, or otherwise mitigate the emergency.

Depending on the particular circumstances of the event, the Director of Public Relations may notify local radio, print media and television providing information regarding the event at the college. The college is currently developing a detailed emergency response plan that will provide a tiered response to emergencies and how notifications will be transmitted for each level.

Anyone with information that warrants a timely warning should report the circumstances to any member of administration or contact the VP of Information Technology at 501.332.0252.

### **Preparation of Disclosure of Crime Statistics**

Campus safety and security are overseen by the Vice President of Information Technology and Chief Security Officer. The preparation of this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act is the responsibility of the Vice President of Information Technology. This report is prepared in cooperation with Student Affairs and the Finance and Administration Department.

Campus crime, arrest and referral statistics include those reported to the college administration and other designated campus officials. These statistics may include crimes that have occurred in the adjacent neighborhoods and is not required by law. The full text of this report is available on the college web site at [http://www.coto.edu/campus-info/campus\\_security.asp](http://www.coto.edu/campus-info/campus_security.asp). An email notification is sent to each enrolled student as to the location of this report. Faculty and staff receive a similar notification.

### **Access Policy/Campus Grounds and Buildings**

The college is a public institution with business hours that are typically 7:30 am to 9:00 pm, Monday through Friday except some holiday periods. The Safety and Security department in conjunction with the Physical Plant, Student Affairs, and the Information Technology Department, work together to provide the safest environment possible.

Most campus buildings and facilities are accessible to the campus community and visitors during normal business hours. Buildings may close earlier when classes are not in session, between semesters and on weekends. Only those persons having legitimate business with members of the campus community and their invited guests are permitted in buildings or on the premises. The college reserves the right to exclude all persons not conforming to acceptable behavior from the premises. Those who disregard this warning are to be considered in violation of criminal trespass under Arkansas Code and are liable for prosecution.

### **Campus Sex Crimes Prevention Act**

The “Campus Sex Crimes Prevention Act” requires higher educational institutions to issue a statement advising the campus community where law enforcement agency information provided by a state concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a state to provide notice, as required under state law, of each institution of higher education in the State at which the person is employed, carries on a vocation, volunteer’s services or is a student.

Upon receiving notification from a registered sex offender or from a law enforcement agency having jurisdiction of the presence of a sexual offender on the campus, the college is required to take necessary and appropriate steps under applicable state laws to inform members of the campus community. Before notification of any sex offender, the Vice President of Finance and Administration will contact the appropriate law enforcement agency, the Hot Spring County Sheriff’s Department (HSCSD) in most cases, and obtain information to guide the notification process. Notification will be directed by the Vice President of Finance and Administration, or designee and based on risk assessment information provided by the State.

Individuals wishing to learn additional information about registered sex offenders may go to the Arkansas Crime Information Center Sex Offenders’ Registry web site at [www.acic.org](http://www.acic.org). The College’s current policy on registered sex offenders can be viewed on our web site at [www.coto.edu/campus-info/copp/copp\\_5/553\\_notice\\_about\\_registered\\_sex\\_offenders.pdf](http://www.coto.edu/campus-info/copp/copp_5/553_notice_about_registered_sex_offenders.pdf)

### **Sexual Assault**

Educational programs are available to members of the college community on the topic of sexual assault and sexual harassment. Programs can be arranged through the Affirmative Action Officer (AAO). Sexual assault is a term that is defined as any involuntary sexual act in which a person is threatened, coerced or forced to engage against his/her will to include, but not limited to rape, acquaintance rape, date rape, and gang rape.

The college is committed to providing an environment free from sexual assault. The college administration strongly encourages all members of the campus community to report incidents of sexual assault.

If you are a victim of sexual assault, report the incident as soon as possible and seek medical attention. The quickest way is to notify the proper law enforcement agency having jurisdiction at that location. If requested, college officials can assist in notifying local law enforcement agencies. The victim may, however, report the incident directly to a non-law enforcement entity such as the AAO, campus safety

and security, or any member of administration. They can also go directly to a local hospital and have the agencies contacted that they want involved. Even if the victim reports the incident to a non-law enforcement entity, they can still report the incident, at a later time, to the personnel listed above or another law enforcement agency that has jurisdiction, if the incident occurred off-campus.

The victim and any person assisting the victim are advised to not destroy evidence and preserve the scene as this will help obtain evidence so it may be used in court. Do not take a shower, bath or wash clothing until advised by law enforcement.

If a victim of a sexual assault so desires and all parties involved are members of the campus community, the incident can be referred to the AAO to be dealt with via College Operating Policies and Procedures. These proceedings are totally separate from any criminal action that may be taken. Sanctions imposed by the college range from verbal reprimand to expulsion from the college. Both the victim and the offender will be advised of the decision(s). If requested, the Registrar will make every effort to change class schedules if the victim feels it is necessary.

### **Sexual Harassment**

Sexual harassment of employees is illegal under Section 703 of Title VII of the Civil Rights Act of 1964. Title VII provides that it is an unlawful employment practice for an employer "... to discriminate against any individual with respect to his compensation, terms, conditions, or privilege of employment, because of such individual's ... sex." [42 U.S.C. 2000c-2(a)]. Sexual harassment of students is illegal under Title IX of the Education Amendments of 1972. Sexual harassment is defined as unwelcome sexual advances which interfere with an individual's work or academic environment or as coercive behavior which threatens employment or academic reprisal or promises rewards contingent upon obtaining sexual favors, or as spreading false stories about a person's conduct, or falsely accusing someone of sexual harassment. Such conduct becomes illegal and contrary to Board of Trustee policy when:

1. The harassed individual's submission is an explicit or implicit condition of employment; or implicit or explicit condition of grades, honors, admissions, or any award associated with a student's enrollment at the college.
2. The harassed individual's response becomes a basis for employment decisions or educational progress.
3. The harassing behavior interferes with the individual's performance in such a way that an intimidating, hostile, or offensive work or learning environment is created.

### **Substance and Drug Abuse Prevention Policy**

The College has developed the Drug and Alcohol Free Workplace policy to comply with Public Law 101-226, entitled Drug Free School and Communities Act Amendment of 1989, and Arkansas Act 1552 of 1999, as outlined in the Arkansas Code Annotated (A.C.A. Ch. 11 Sec.14).

Pursuant to these laws, the College is committed to maintaining a drug and alcohol free workplace for employees and students. This is an essential part of ensuring the safety of employees and students while

at work and school, and eliminating poor job and intellectual performance, inefficient operations, college rule violations, or any unethical behavior. The College has implemented the following substance and drug abuse prevention steps.

1. An information center has been established outside the Student Affairs area and the Library.
2. Every year, the office of Student Affairs sponsors alcohol and drug abuse awareness activities on campus.

### **Applicable Arkansas Laws**

5-73-119: Handguns

5-73-301: Concealed Handguns /5-73-306

5-71-212: Drinking in Public and Public Intoxication

5-27-205: Contributing to the Delinquency of a Minor

5-41-103: Computer Fraud

5-41-104 Computer Trespass

5-41-108 Unlawful Computerized Communications

5-41-202 Unlawful Acts Regarding Computers

## Crime Statistics

Pursuant to federal legislation, the College must annually distribute statistics on certain crimes which are identified in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. The following tables detail the crime statistics for the campus for the years 2007, 2008 and 2009.

	2008		2009		2010	
	OC	PP	OC	PP	OC	PP
<b>Arrests for each of the following crimes</b>						
Weapons Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
<b>Referred for disciplinary action</b>						
Weapons Violations	0	0	0	0	0	0
Drug Law Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0
<b>Criminal offenses</b>						
Murder/Non-negligent manslaughter	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0

OC=On-Campus

PP=Public Property

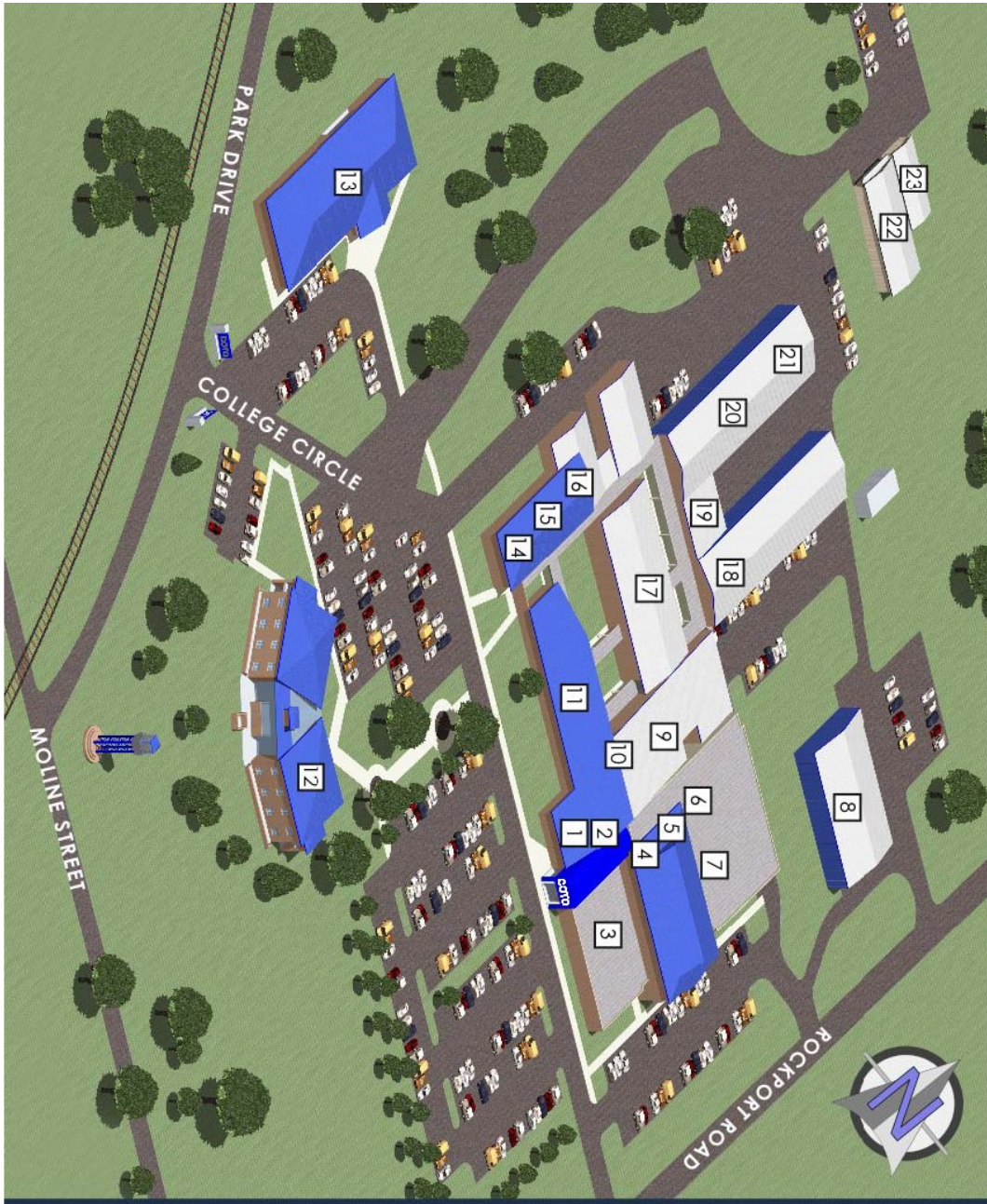
Hate crimes reported to have occurred on On-Campus									
Criminal Offense	Total by Year			Category of Bias for crimes reported in 2010					
	2008	2009	2010	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism	0	0	0	0	0	0	0	0	0

Hate crimes reported to have occurred on public property									
Criminal Offense	Total by Year			Category of Bias for crimes reported in 2010					
	2008	2009	2010	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/ National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0	0	0	0	0	0	0	0	0
Sex offenses - Forcible	0	0	0	0	0	0	0	0	0
Sex offenses - Non-forcible	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism	0	0	0	0	0	0	0	0	0

### Additional Contact Information

Emergency Numbers	Direct Number	Campus Extension
Medical, fire, police emergencies	911 (9-911 if using a college phone)	
HSC Medical Center	501-337-4911	
Malvern Police Administration	501-332-3636	
HSC Sheriff	501-332-3671	
Malvern Fire Department	501-332-7611	
Campus Safety & Security		
Campus Information Desk	501-337-5000	1100
Safety & Security Administrative Office	501-337-0217	1117
Chief Security Officer	501-332-0252	1152
Other Campus Numbers		
Physical Plant (maintenance)	501-332-0257	1157
VP Student Affairs	501-332-0218	1118
Evening Maintenance	501-467-0016	
Other Numbers		
CenterPoint Energy	800-992-7552	After hours 800-844-7440
Child Abuse Hotline	800-482-5964	
Community Counseling	501-332-5236	
TFS Counseling	501-332-4400	
Dept. of Human Services	501-332-2718	
Entergy	800-968-8243 (Outages)	
Poison Hotline	800-376-4766	

## Campus Map



- One College Circle**  
**Malvern, AR 72104**  
 501.337.5000 or 1.800.337.0266  
[info@coato.edu](mailto:info@coato.edu)
- 1 ADMINISTRATION
  - 2 BOARD ROOM (B102)
  - 3 STUDENT AFFAIRS & BUSINESS OFFICE
  - 4 LIBRARY
  - 5 DEVELOPMENT AND PR
  - 6 GREAT ROOM (A300)
  - 7 LECTURE HALL (A309)
  - 8 AUTOMOTIVE CAREER CTR
  - 9 STUDENT LOUNGE
  - 10 BOOK STORE
  - 11 BUSINESS TECHNOLOGY
  - 12 ARTS & SCIENCES CENTER
  - 13 ALLIED HEALTH - NURSING
  - 14 CAREER PATHWAYS, WORKFORCE CENTER, & CONTINUING ED.
  - 15 TRIO
  - 16 COSMETOLOGY, CAREER CTR
  - 17 COLE SCIENCE CENTER
  - 18 APPLIED SCIENCE TECHNOLOGY
  - 19 COMPUTER SERVICES
  - 20 SMALL ENGINES, CAREER CTR
  - 21 WELDING, CAREER CENTER
  - 22 COSMETOLOGY, COLLEGE
  - 23 MAINTENANCE

