

## January LPN/Paramedic to Registered Nursing Program Admission Process

**\*\*\*ALL Prerequisites must be completed before applying\*\*\***

**Step 1: Entrance Exam** – Main Campus Building–Student Affairs (501) 337-5000 EXT 1180

- All potential applicants must take an Entrance Exam given at by the College.
- All potential applicants must pre-register on the COTO website for **only one** Entrance Exam (see below for test dates and times). Prospective students may only test one time per admission deadline. No rescheduling is allowed for testing.
- Calculators will be provided.
- Prospective students must bring photo identification and must pay \$25.00 day of exam to the Business Office (cash, check, money order, or credit/debit card).
- Prospective students should allow 2 to 2 ½ hours to take the 91-question test.
- Prospective students are encouraged to obtain and study *Kaplan Nursing School Entrance Exams: Your Complete Guide to Getting Into Nursing School (Kaplan Nursing School Entrance Exam)* by Kaplan. This study guide is available at the COTO Library for use within the library or may be purchased for approximately \$13-\$15 at the COTO Bookstore or Kaptest.com.
- The College strongly suggests that prospective students begin planning their finances for school (grants, loans, etc.) as early as possible. Visit [http://www.coto.edu/future-students/financial\\_aid.asp](http://www.coto.edu/future-students/financial_aid.asp) for further information

### **Entrance Exam Dates/Times and Deadlines** **Choose only one test date/time**

<b>Entrance Exam: 1<sup>st</sup> and 2<sup>nd</sup> Friday of September</b> <b>Exam Time: 8:00 am or 12:30 pm</b>
<b>Deadline: 1<sup>st</sup> Friday of October, 4:30 p.m.</b> All required paperwork/ transcripts must be turned in.
A minimum overall score on the Entrance Exam is required to move onto Step 2 **The minimum overall score is 55; a minimum score does not guarantee placement**

**Step 2: Attend Nursing Information/Application Meeting** - Allied Health Building

All applicants must attend a Nursing Information/Application Meeting usually scheduled the same day as entrance exam.

- All applicants must complete a nursing application (applications are only available at meetings).
- All applicants **must** submit a copy of their entrance test results at the Information Meeting
- Students previously enrolled in another nursing program must submit a letter of eligibility to return to Nursing School from the previously program in which they were enrolled.

1. LPN must submit a copy of a current valid Practical Nursing License

2. Paramedics must also submit: proof of certification from the Arkansas Department of Health as an Arkansas paramedic and/or proof of registration with the National Registry of EMT's as a paramedic.

**Step 3: College Admission Procedures** - Students must complete all the College's general entrance/admission procedures as outlined in the catalog/website and submit to **Student Affairs** (501) 337-5000 EXT 1180 in **Main Campus Building** before 4:30 p.m. on the stated Nursing Application Processing deadline (see above table).